

**Village of Buchanan
Mayor & Board of Trustees
Regular Meeting
September 1, 2020**

PRESENT: (This meeting was done via zoom and zoom audio)

Mayor Theresa Knickerbocker
Trustees Richard A. Funchion, Duane Jackson, Cesare Pasquale and Nicolas Zachary
Village Administrator Marcus Serrano
Village Attorney Stephanie Porteus
Village Clerk Cynthia Kempter

1. PLEDGE OF ALLEGIANCE:

Mayor Knickerbocker called the meeting to order at 7:35PM. She led the Pledge of Allegiance.

2. APPROVE MINUTES:

July 7, 2020 Board Meeting: A Motion to approve these minutes as presented was made by Trustee Funchion, seconded by Trustee Zachary.

July 28, 2020 Workshop Meeting: A Motion to approve these minutes as presented was made by Trustee Zachary, seconded by Trustee Funchion with all in favor.

3. COMMENTS FROM THE FLOOR: (agenda items only)

None

4. NEW BUSINESS:

a. Consider a Motion to authorize the Mayor to sign the Westchester County Agreement regarding Fire House Radios.

A Motion to approve this as presented was made by Trustee Funchion, seconded by Trustee Pasquale with all in favor.

b. Consider a Motion to authorize the Change Order for Water Main Connection and Drainage Pipe to the 4th Street Pump Station.

The amount of the Change Order is \$16,600 for Pizzella Brothers.

A Motion to approve this as presented was made by Trustee Funchion, seconded by Trustee Zachary with all in favor.

c. 2020-25 Resolution to adopt the LGS-1 Retention and Disposition Schedule.

A Motion to adopt this Resolution was made by Trustee Funchion, seconded by Trustee Jackson with all in favor.

RESOLVED, By the Board of Trustees of Village of Buchanan that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

NOW BE IT THEREFORE RESOLVED that, The Village Board of Trustees hereby adopts the Retention and Disposition Schedule for New York Local Government Records (LGS-1).

Carried By the Following Votes: 5-0-0

AYES: Mayor Knickerbocker, Trustee Funchion, Trustee Jackson,
Trustee Pasquale, Trustee Zachary

NAYS: None

ABSTAINED: None

d. Consider a Motion to Declare Village Vehicles Surplus and Authorize Village Administrator to Request Proposals for 1988 Mack Garbage Truck, 1991 Chevrolet Utility Truck, 2001 Crown Victoria, 2003 Chevrolet Utility Truck, Lesco Walk Behind Mower.

A Motion to approve this as presented was made by Trustee Funchion, seconded by Trustee Pasquale with all in favor.

5. INFORMATION FROM OFFICERS & DEPARTMENTS:

a. Justice Court Report – July 2020

Received and filed.

b. Police Report – July 2020

Received and filed.

c. Attorney's Report

Village Attorney Porteus mentioned that there was a zoning board meeting for the first time in a long time. There will be a public meeting September 9. There is nothing for Planning Board. Entergy has delayed their project for a few months. Village Attorney Porteus has items to discuss in executive session.

d. Administrator's Report

Village Administrator Serrano mentioned that the 4th Street Pump Station should be done by the end of the month and it should be below budget. Any remaining funds will be used to offset the debt. The Route 9A project is complete. We are still waiting for the approval for the sidewalk. The pavilion grant money is further along and is in DASNY hands. We have been working on the pavilion grant for a year.

e. Mayor's Report

Mayor Knickerbocker explained that the windmill company is looking to build a port on the Town of Cortlandt property in Verplanck. They are not looking to put windmills up, just manufacture windmill parts and barge them to difference points in the northeast. The windmill company is eventually looking to expand and that would be on the Entergy property. This type of business is not a benefit to the Village because there is a much lower tax revenue from manufacturing than a mixed use. The Village is closely watching what the Town is doing. Mayor Knickerbocker stated that the property is owned by Entergy and is not available yet. In the future, when the property is released, the Village is thinking about what we would like to have there. We would like to develop something where people would have access to the water front. Village Administrator Serrano explained about the size of the windmill blades and the transportation of those blades.

Mayor Knickerbocker would like to talk about potential fall events at the next workshop meeting. Mayor Knickerbocker mentioned that the Census is over at the end of September. Census takers are going door to door. Our numbers are lagging and it is very important for our community to get our numbers up. The library will help people fill out the Census. It is important to be counted.

The September 11 ceremony this year will be taped. We will be taping various groups and putting together a video. It is very important that we never forget and honor the people we lost.

f. Trustee Reports

Trustee Funchion stated that we should never forget September 11. In his area at the World Trade Center they were prepared for September 11 because of the 1993 bombing. After you get out of there, you realize how tenuous life is. Appreciate the people around you, love them, care for them and the greatest part about September 11 is how afterwards the whole country came together. Everyone stay safe with this virus.

Trustee Pasquale mentioned that it is important to take the time to reflect on September 11 and remember all the souls that we lost on that day. We should all be mindful of the people that still suffer from the after effects of that tragedy. Trustee Pasquale also mentioned about the September 15 election. Come out and support Mayor Trustee Knickerbocker, Deputy Mayor Funchion and Trustee Zachary. Everyone have a nice Labor Day weekend.

Trustee Jackson stated that there were two emergency calls today. It was a great job by our fire department and emergency medical people for all that they do.

Trustee Zachary thanked Trustee Pasquale for mentioning the election. Our Mayor has been working very hard. Even though no one is running against us, it is good to get out and exercise your right to vote and show community support. Trustee Zachary is happy to see the efforts going into the September 11 being that we can't have our normal ceremony. You can still go to Senasqua Park and see the Memorial. We should continue the discussion on the overlay zone proposal at the next workshop.

Mayor Knickerbocker stated that you can get an absentee ballot for the Village Election. Please contact the Village office.

6. COMMENTS FROM THE FLOOR:

A question was raised about replacing the fence at the 4th Street Pump Station. Mayor Knickerbocker stated that when the project is finished, we will look into this.

There is an issue on cars not stopping at the stop sign at the intersection of Church, Park and Ketchum. We will have a stop bar painted at the stop sign at the end of Church Street. We have talked about speed bumps and we can't have them in the winter because of the plow. Mayor Knickerbocker will talk to the Police Chief.

There was a comment about the number of employees from Buchanan who worked at Entergy. Trustee Zachary stated that he received those numbers from an Entergy employee and they are directly from employment records. 18 people from the Village work at the plant.

A comment was made that Buchanan should have a farmer's market. Mayor Knickerbocker mentioned that we had looked into that. Trustee Zachary said that there are a couple of groups that run farmer's market and they have the resources to get the vendors and put the events together. Trustee Zachary has reached out to these groups and they felt it would be in competition with the other farmer's markets already out there. Trustee Zachary will follow up with his contacts again and see if anything has changed.

A question was asked about how the pool repairs are coming along. Village Administrator Serrano stated that the consultant visited the pool and his preliminary review is that the pool doesn't look that bad. There are some replacements that need to take place. He recommends that we separate the kiddie pool from the big pool and that might help with the leak. There should be more details and a cost estimate at the next workshop.

7. EXECUTIVE SESSION:

At 8:27PM a Motion to enter into Executive Session to discuss contractual, personnel and possible litigation issues was made by Trustee Funchion, seconded by Trustee Zachary with all in favor.

8. ADJOURNMENT:

At 9:55PM a Motion to exit executive session and adjourn this meeting was made by Trustee Zachary, seconded by Trustee Jackson with all in favor.