

**Village of Buchanan  
Mayor & Board of Trustees  
Regular Meeting  
October 4, 2022**

**PRESENT: (This meeting was held live and via Zoom)**

Trustees Anthony Capicotti, Steven Laker, Sean Murray, Daniel Stewart  
Village Administrator Marcus Serrano  
Village Attorney Stephanie Porteus (via zoom)  
Police Chief Shane Farrell  
Village Clerk, Treasurer Cynthia Kempter  
Deputy Village Clerk Sharon Murphy  
Assistant Building Inspector Peter Cook  
Recreation Supervisor Nancy Bayer (via zoom)

**ABSENT:**

Mayor Theresa Knickerbocker

**1. PLEDGE OF ALLEGIANCE:**

Trustee Capicotti called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. He explained that Mayor Knickerbocker had an emergency and will not be here.

**2. APPROVE MINUTES:**

August 30, 2022 Workshop Meeting: A motion to approve the minutes as presented was made by Trustee Capicotti, seconded by Trustee Stewart with Trustee Laker in favor, Trustee Murray abstaining and Mayor Knickerbocker absent.

September 6, 2022 Board Meeting: A motion to approve the minutes as presented was made by Trustee Capicotti, seconded by Trustee Stewart with Trustee Laker in favor, Trustee Murray abstaining and Mayor Knickerbocker absent

**3. COMMENTS FROM THE FLOOR (agenda items only): None**

**4. NEW BUSINESS:**

a. Consider a Motion to Approve the RMS System Provided through Civic Eye.

Police Chief Farrell has looked into some RMS systems and found one that worked with us for our size and needs. It is fully customizable. They gave us a trial and worked with three of our officers to understand our needs. It is a remote system, so it can be used on the road. The cost is \$45,500.00 for five years and includes the startup, the migration, the interface, the implementation and the training. After the five years, it is \$6,900.00 annually for the maintenance, upkeep and support. This system is already running in other police jurisdictions. Greg Lebowitz of 235 Westchester Avenue, asked if this included body cameras. Village Administrator Serrano explained that this is just a data management system.

A motion to approve this as presented was made by Trustee Capicotti, seconded by Trustee Laker with all in favor and Mayor Knickerbocker absent.

b. Consider a Motion Authorizing the Employment of Seasonal Help at a Rate of \$15.00/hr.

A motion to approve this as presented was made by Trustee Capicotti, seconded by Trustee Laker with all in favor and Mayor Knickerbocker absent. Trustee Murray asked if these employees have been with us before and asked about the rule for the amount of time a temporary worker could work in a year. Village Administrator Serrano explained that they could work a maximum of four months on, one month off and then come back. Trustee Stewart questioned the two different rates we have - \$15.00/hr. for seasonal help and \$18.00/hr. for ice skating rink attendant. Village Administrator Serrano stated that that was Recreation Supervisor Bayer's recommendation and what we paid the ice rink attendants last year. The seasonal help has always been minimum wage. Recreation Supervisor Bayer explained that this was talked about last year and being that it is all outdoors and there was no shelter that no one was going to sit there for \$15.00/hr.

A motion to approve this as presented was made by Trustee Capicotti, seconded by Trustee Murray with all in favor and Mayor Knickerbocker absent.

c. Consider a Motion Authorizing the Employment of Ice Rink Attendants at a Rate of \$18.00/hr.

A motion to approve this as presented was made by Trustee Capicotti, seconded by Trustee Laker with all in favor and Mayor Knickerbocker absent. Trustee Murray asked what budget this is coming out of. Village Administrator Serrano stated that it is coming out of the recreation department budget. Trustee Murray asked if the budget was postulated on the attendee's paying an entry fee. Village Administrator Serrano replied that we never recorded any revenue. Recreation Supervisor Bayer explained that the first day the rink is open is October 29 after the Halloween Parade. Both residents and non-residents will be free that day.

After that day, non-residents who skate will be charged \$5.00.

- d. Consider a Motion to Call for a Public Hearing Regarding Passenger Vehicles Turning Left Out of Greentown Road at the November 1<sup>st</sup> meeting.

Trustee Capicotti explained that a business owner on Greentown Road is requesting that passenger vehicles be allowed to turn left since currently there is a no left-hand turn sign for all vehicles. Police Chief Farrell doesn't see any problem with passenger vehicles turn left out of Greentown Road. There will have to be signage put up stating right turn only for commercial vehicles.

A motion to approve this as presented was made by Trustee Capicotti, seconded by Trustee Laker with all in favor and Mayor Knickerbocker absent.

- e. Consider a Motion to Call for a Public Hearing Regarding Removing the No Right Turn on Red Sign from Broadway at the November 1<sup>st</sup> meeting.

Trustee Capicotti stated that Trustee Murray explained at the last meeting why the no right turn on red sign was put up. The reason the sign is there is because 300 Bleakley Avenue used to be a commercial business and there was a problem with people leaving the parking lot and people turning right on red from Broadway to Bleakley Avenue.

A motion to approve this as presented was made by Trustee Capicotti, seconded by Trustee Murray with all in favor and Mayor Knickerbocker absent.

- f. Consider a Motion to Approve the Proposal from Planning & Development Advisors Regarding Zoning Amendment Lot Coverage for a fee not to exceed \$1700.

A motion to approve this as presented was made by Trustee Capicotti, seconded by Trustee Laker with Trustee Stewart in favor, Trustee Murray not in favor and Mayor Knickerbocker absent. Trustee Murray stated that there are all different types actions that are designated that would need an EAF or EIS. He asked what type of action are we considering this? He stated we wouldn't need this type of evaluation if its not a certain type of motion. He also stated that if we are expending these funds there is no guarantee that we are actually going to pass the law. Trustee Murray expressed that he has also been against hiring contractors to do the work that the Village Board should be doing. He said we should decide whether we want to increase the lot coverage before we pay for an evaluation of that consideration.

## **5. INFORMATION FROM OFFICERS & DEPARTMENTS:**

a. Justice Reports – August 2022

Received and filed.

b. Police Report – August 2022

Received and filed.

c. Highway Report – August 2022

Received and filed.

d. Wastewater Treatment Plant – August 2022

Received and filed.

e. Building Department – August 2022

Received and filed.

f. Buchanan Engine Company – August 2022

Received and filed.

g. Prosecutor’s Report – September 2022

Received and filed.

h. Zoning Board – June 8, 2022

Received and filed.

i. Attorney’s Report

Village Attorney Porteus has nothing to report.

j. Administrator’s Report

Village Administrator Serrano stated the curbing has been completed by the Contractor and hopefully will start milling and paving tomorrow.

k. Trustee's Report

Trustee Murray apologized for missing the last two meetings because he was away. He mentioned that he gave Village Administrator Serrano his personal email to send him the zoom link, but he never received the email. Village Administrator Serrano stated that he could show him the emails he sent. Trustee Murray stated that the William J. Boyle American Legion Post held a flag retirement ceremony at the Cortland Engine Company. He thanked everyone who came out. In attendance were Pack 36 Boy Scouts and Cub Scouts, parents and Legionnaires'. There was a little ceremony and we retired hundreds of flags. Trustee Murray would like to make this an annual event. Trustee Murray stated that the Village made a very good decision in turning down the pot laws. The application process came out with the rules and regulations and a lot of communities are distressed over that.

Trustee Stewart mentioned that the Buchanan Fire Department is having their clam bake on October 9 from 12:00 -5:00. There was a concerned citizen who brought up the incident at the homecoming football game where there was a couple of youths that had to be apprehended due to an altercation. Trustee Stewart reached out to Superintendent Hochreiter and the Superintendent posted an email blast on September 23 which addressed the issue. He stressed that if you don't get the email blasts there is a link on their website to sign up.

Trustee Laker stated that Buchanan Day was very well attended and thanked the Police Department, Fire Department and the Beautification Committee. Last month Trustee Laker attended the joint meeting between the Planning and Zoning Board. It was very productive. Trustee Laker asked if the prosecutor could attend the next workshop meeting. Trustee Laker encouraged all the residents to reach out to the Board if they have any concerns.

Trustee Capicotti stated that Buchanan Day was great. It was nice to see our community out there. Trustee Capicotti reminded everyone to be patient with the construction workers in our area and slow down.

l. Mayor's Report

Mayor Knickerbocker was absent.

6. **COMMENTS FROM THE FLOOR:**

Eileen Absenger thanked Trustee Stewart for reaching out to Superintendent Hochreiter. Village Administrator Serrano said that the link for the email blasts will be posted in the newsletter and on the website.

Greg Lebowitz stated that he had a great time at Buchanan Day. He wanted to make some suggestions for what we could do for the community more often. He suggested changing the tennis court into a pickleball court, doing movies in the pavilion once or twice a month, and doing a three-day outdoor camping event on the baseball field and a bonfire.

7. **EXECUTIVE SESSION:**

At 7:45P.M. a Motion to enter into Executive Session to discuss the IMA was made by Trustee Capicotti, seconded by Trustee Murray with all in favor and Mayor Knickerbocker absent.

8. **ADJOURNMENT:**

At 8:30 P.M. a Motion to exit executive session was made by Trustee Capicotti, seconded by Trustee Stewart with all in favor and Trustee Murray absent.

At 8:30 P.M. a Motion to adjourn this meeting was made by Trustee Capicotti, seconded by Trustee Stewart with all in favor and Trustee Murray absent. No monies were expended.