

**VILLAGE OF BUCHANAN**  
**VILLAGE HALL, BUCHANAN, NY**  
**(914)737-1033**

**Application for Parade Permit**

Applicant: Name: \_\_\_\_\_ Address: \_\_\_\_\_  
(person applying for parade permit)  
Phone: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Cell) \_\_\_\_\_

Name of Organization (s) \_\_\_\_\_

Address of Organization \_\_\_\_\_ Phone: \_\_\_\_\_

Name(s) of Person(s) in Charge of Organization: \_\_\_\_\_

Name of Parade Chairman: \_\_\_\_\_  
(person responsible for conduct of the parade participants. CHAIRMAN MUST BE PRESENT AT THE PARADE)

Chairman's Address: \_\_\_\_\_

Chairman's Phone: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Cell) \_\_\_\_\_

Parade Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_ Actual Step Off Time: \_\_\_\_\_

Route of Parade, Including Starting and Ending Locations: \_\_\_\_\_  
\_\_\_\_\_

Parade Assembly Area (if any): \_\_\_\_\_ Time Assembly Begins: \_\_\_\_\_

Will Parade Occupy All or Part of the Width of the Street?: \_\_\_\_\_

Approx. No. of Individuals: \_\_\_\_\_ Description of Parade: \_\_\_\_\_

Are There Any Vehicles in Parade \_\_\_\_ (Yes) \_\_\_\_ (No) If Yes, Number and Type of Vehicles \_\_\_\_\_  
\_\_\_\_\_

Are There Any Animals in Parade \_\_\_\_ (Yes) \_\_\_\_ (No) If Yes, Number and Type of Animals \_\_\_\_\_  
\_\_\_\_\_

Insurance Carrier: \_\_\_\_\_

*\*Please attach Certificate of Insurance*

We agree to abide by the rules, regulations and Code of the Village of Buchanan governing the use of its roads as attached.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Parade Chairman

Approval is hereby given to the above named organization for the use of the property requested for the purpose stated and on the date and times requested.

\_\_\_\_\_  
Police Chief

PLEASE NOTE: THE PERMIT MUST BE AVAILABLE UPON REQUEST AT TIME VILLAGE ROADS ARE BEING USED  
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