

VILLAGE OF BUCHANAN

MAYOR
SEAN MURRAY



TRUSTEES
RICHARD A. FUNCHION
DUANE JACKSON
THERESA KNICKERBOCKER
NICOLAS ZACHARY

MUNICIPAL BUILDING, BUCHANAN, N.Y. 10511-1298

KEVIN HAY
VILLAGE ADMINISTRATOR
CLERK & TREASURER

(914) 737-1033
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To: Kevin Hay
Village Administrator

FROM: Jeffrey Tiernan
Highway Foreman

SUBJECT: Seasonal Help

DATE: May 30, 2012

After reviewing the part-time employment applications, I request the Village Board to appoint for seasonal help Christopher Karas starting June 5, 2012 - August 31, 2012. Seasonal help is needed at this time for the following duties: i.e. to help in roadside grooming and road projects.

Thank you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey Tiernan". The signature is fluid and cursive, written over a light background.

Jeffrey Tiernan
Highway Forman