

**VILLAGE OF BUCHANAN
RESOLUTION APPOINTING VILLAGE
OFFICE ASSISTANT-FINANCIAL SUPPORT PERSONNEL**

Introduced by: _____

Seconded by: _____

Dated: _____

WHEREAS, due to the recent resignation of Elizabeth Travis, it is necessary to appoint a new person to fill the position of Village Office Assistant-Financial Support; and

WHEREAS, the Village of Buchanan Board of Trustees is desirous of filling the vacancy; and

WHEREAS, the Village of Buchanan Administrator has interviewed numerous candidates for the position; and

WHEREAS, the Village Administrator has recommended Sharon Murphy to the position of Village Office Assistant-Financial Support; and

WHEREAS, the Village Board has approved of this candidate.

NOW THEREFORE, BE IT RESOLVED, that Sharon Murphy be and is hereby hired to fill the position of Village Office Assistant-Financial Support, effective October 8, 2013, at a total annual salary of \$47,000.00, which salary shall be decreased, pursuant to contract, by the annual amount of \$2,400.00, for a period of two (2) years; and

BE IT FURTHER RESOLVED, that that the Village Administrator be and hereby is authorized to place the aforementioned individual on the Village payroll as set forth above, and to pay the salary as set forth herein; and

BE IT FURTHER RESOLVED, that such appointment is subject to all Village hiring policies and procedures.

UPON ROLL CALL VOTE

Mayor Sean Murray _____

Richard Funchion _____

Trustee Duane Jackson _____

Trustee Theresa Knickerbocker _____

Trustee Nicolas Zachary _____

VOTE: Resolution carried by a vote of _____ in favor, and _____ opposed.

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss.:

I, KEVIN HAY, Village Administrator of the Village of Buchanan, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Village Board of the Village of Buchanan at a meeting of said Board held October 7, 2013.

Kevin Hay-Village Administrator/Clerk