

Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Village of Buchanan hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

Title	Name	Social Security Number (last 4 digits)	Registration Number	Standard Work Day	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month
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ELECTED OFFICIALS

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APPOINTED OFFICIALS

Village Administrator	Kevin Hay	5276	39985908	7	4/2015-3/2016	N	20
Acting Village Justice	Mary Chapyak	8978	34244129	6	4/2015-3/2016	N	.92
Planning Board Member	Michelle O'Neill	5228	43534916	6	4/2013-3/2018	N	1
Village Attorney	Stephanie Porteus	1035		6	4/2015-3/2016	N	10
Planning Board Member	Jennifer Flemming	8712	50015650	6	4/2011-3/2016	N	1
Zoning Board Member	Edward Mevec	5145	40450744	6	4/2014-3/2019	N	1
Court Clerk (P/T)	Michele Sclafani	9771	39856166	6	4/2015-3/2016	N	2

On this 4th day of August, 2015

Date enacted: _____

Clerk Signature

I, Kevin Hay, clerk of the governing board of the Village of Buchanan, State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 1st day of February, 2010 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members, and that of such members were present at such meeting and that of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and the seal of the Village of Buchanan.

AFFIDAVIT OF POSTING

Employer Name: Village of Buchanan

Affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York)
)
County of Westchester)

Kevin Hay, being duly sworn, deposes and says:

1. That he is the Clerk of the Village of Buchanan.
2. That the posting of the Resolution began on _____ and continued for at least 30 days.
3. That the Resolution was posted and available to the public on the:

Main entrance to the office of the clerk at 236 Tate Avenue, Buchanan, New York 10511;
and

On the Village of Buchanan website at www.villageofbuchanan.com.

Name: _____ Title: _____