



OFFICE OF THE BUILDING DEPARTMENT  
VILLAGE OF BUCHANAN

**A Village of Buchanan Building Permit Application Requires the Following Items:**

- 1 A Copy Of The Professionals Westchester County License
- 2 Business Liability Insurance naming The Village of Buchanan as the Certificate Holder.  
Village of Buchanan  
236 Tate Avenue  
Buchanan, New York 10511
- 3 Workers Compensation Certificate or CE-200 Waiver
- 4 A Check for \$175.00 made out to the Village of Buchanan for the Permit Fee (\$150.00) and the CO Fee (\$25.00)  
This fee applies to a project value up to \$ 10,000.00.  
If the project value exceeds \$10,000, an additional charge of \$17 per each \$1000 above the \$10,000 (TBD)
- 5 Current Survey and Professional drawings of Project (TBD)

**A Plumbing Permit or Electrical Permit associated to a Building Permit Requires the Following Items:**

- 1 A Copy Of The Professionals Westchester County License
- 2 Business Liability Insurance naming The Village of Buchanan as the Certificate Holder.  
Village of Buchanan  
236 Tate Avenue  
Buchanan, New York 10511
- 3 Workers Compensation Certificate or CE-200 Waiver
- 4 A Check for \$75.00 made out to the Village of Buchanan for Plumbing and Electrical Permit Applications
- 5 A Check for \$25.00 for the CO for a Plumbing Permit (Electrical Underwriters Supplied by SWIS or NYEIS)

**A Plumbing Permit or Electrical Permit not associated to a Building Permit Requires the Following Items:**

- 1 A Copy Of The Professionals Westchester County License
- 2 Business Liability Insurance naming The Village of Buchanan as the Certificate Holder.  
Village of Buchanan  
236 Tate Avenue  
Buchanan, New York 10511
- 3 Workers Compensation Certificate or CE-200 Waiver
- 4 A Check for \$175.00 made out to the Village of Buchanan. Permit+CO \$150.00+\$25.00 **(CO Fee for Plumbing Only)**  
This fee applies to a project value up to \$ 10,000.00.  
If the project value exceeds \$10,000, an additional charge of \$17 per each \$1000 above the \$10,000 (TBD)

**\*\*\*If The Homeowner is going to be the Contractor Please Contact the office for further instructions \*\*\***

**Building Inspectors:** Brian Cook and Peter B Cook