



## **Employment Opportunity - Laborer**

The Village of Buchanan is seeking to fill the position of Laborer. If you are interested, please provide your cover letter, resume (including certifications/training) and three references to the Village Administration, [mserrano@villageofbuchanan.com](mailto:mserrano@villageofbuchanan.com).



- **REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:** Ability to follow oral instructions; ability to get along well with others; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential duties of the position; industrious in work performance; physical strength and agility; physical condition commensurate with the duties of the position.
  
- **EXAMPLES OF WORK: (Illustrative Only)**
  - Performs routine cleaning, maintenance and repair assignments; including all public buildings and rest rooms
  - Loads and unloads materials, and equipment from trucks;
  - Receives and/or moves supplies, equipment, and furniture;
  - Cleans and operates equipment supplies and instruments in accordance with define procedures;
  - Rods and flushes sewers and cleans manholes and catch basins;
  - Digs and refills trenches for water lines;
  - Rakes leaves and hauls away rubbish;
  - Does rough cement finishing, rakes asphalt, sets forms for asphalt, does rough grading and otherwise assists in street maintenance activities;
  - Assists in the painting and erection of street signs;
  - Assists in painting lines on highway;
  - Cuts grass by hand or with tractor driven mowing machines and cuts up trees that have been felled;
  - Performs snow removal duties;
  - Perform other tasks as needed.

**SALARY:** \$45,000