

**VILLAGE OF BUCHANAN  
RESOLUTION APPOINTING VILLAGE  
ADMINISTRATOR AND AUTHORIZING THE MAYOR TO  
EXECUTE AN EMPLOYMENT AGREEMENT**

**Introduced by:** \_\_\_\_\_  
**Seconded by:** \_\_\_\_\_  
**Dated:** \_\_\_\_\_

**WHEREAS**, due to the resignation of the Village of Buchanan Administrator, it is necessary to appoint new personnel to fill the positions of Village Administrator; and

**WHEREAS**, the Village of Buchanan Board of Trustees is desirous of filling the vacancy; and

**WHEREAS**, on November 5, 2019 the Village Board of Trustees hired Mr. Marcus Serrano on an interim basis pending approval of a Section 211 waiver which has now been approved by the NYS Civil Service Commission: and

**WHEREAS**, pursuant to Chapter 35 of the Code of the Village of Buchanan, the Village Administrator shall be appointed by the Board upon the recommendation of the Mayor; and

**WHEREAS**, the Mayor has recommended Mr. Marcus Serrano, to the position of Village Administrator and the Village Board agrees with such recommendation; and

**WHEREAS**, an Employment Agreement has been reached with Marcus Serrano.

**NOW THEREFORE, BE IT RESOLVED**, that Marcus Serrano be and is hereby appointed as Village of Buchanan Administrator, effective on today's date, at a total annual salary of \$100,000.00; and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to execute an Employment Agreement with Marcus Serrano, which Employment Agreement has been reviewed by the Board of Trustees and is attached hereto; and

**BE IT FURTHER RESOLVED** that such appointment is subject to all Village hiring policies and procedures.

**UPON ROLL CALL VOTE**

Upon Roll Call Vote:

Mayor Theresa Knickerbocker \_\_\_\_\_

Trustee Richard Funchion \_\_\_\_\_

Trustee Duane Jackson \_\_\_\_\_

Trustee Cesare Pasquale \_\_\_\_\_

Trustee Nicolas Zachary \_\_\_\_\_

Vote: Resolution carried by a vote of \_\_\_\_ to \_\_\_\_ .

STATE OF NEW YORK            )  
COUNTY OF WESTCHESTER    )        ss.:

I, CYNTHIA KEMPTER, Village Clerk of the Village of Buchanan, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Village Board of the Village of Buchanan, held May 5, 2020.

\_\_\_\_\_  
Cynthia Kempter, Village Clerk