



# TOWN OF CORTLANDT

**Town Clerk**  
LAROUE R. SHATZKIN

**Deputy Town Clerk**  
CHRISTINE B. COTHREN

## OFFICE OF THE TOWN CLERK

Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
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[www.townofcortlandt.com/townclerk](http://www.townofcortlandt.com/townclerk)

**Town Supervisor**  
RICHARD H. BECKER, MD

**Town Board Members**  
JAMES F. CREIGHTON  
FRANCIS X. FARRELL  
CRISTIN JACOBY  
ROBERT E. MAYES

**March 28, 2023**

**Mr. Kevin Hay, Village Manager  
Village of Buchanan  
236 Tate Ave. Municipal Bldg.  
Buchanan, NY 10511**

**Dear Mr. Hay:**

**At the Regular Town Board meeting held on March 20, 2023 the Town Board adopted Resolution #107-23 authorizing the Supervisor to execute agreements regarding IMA Transfer Station Recycling Program.**

**Please sign both copies where indicated, and return same to me. When they are fully executed, I will send a copy for your files.**

**If I can be of further assistance, please do not hesitate to contact me at 734-1023.**

**Very truly yours,**

**Christine B. Cothren**

**Deputy Town Clerk**

**Encs.**

**Cc: Agreement File**

**RESOLUTION**

**NUMBER 107-23**

**(AUTHORIZE AGREEMENTS WITH WESTCHESTER COUNTY FOR ORGANIC WASTE & SOLID WASTE AND RECYCLING, AND IMA WITH ADJACENT COMMUNITIES REGARDING TRANSFER STATION)**

**WHEREAS**, the Town owns property on Roa Hook Road where it keeps its sanitation vehicles; and

**WHEREAS**, at the Roa Hook location, there is a transfer station where neighboring communities deposit their commingled recycled materials for pickup by the County; and

**WHEREAS**, for the commingled transfer station, there are two agreements: one with the County and one with neighboring municipalities to bring their commingled materials to Roa Hook; and

**WHEREAS**, the Town also stores its organic materials at the Roa Hook location, which are picked up by the County;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Supervisor is authorized to execute a renewal agreement with the County for the transfer station located on the Roa Hook property.

**BE IT FURTHER RESOLVED** that the Town Supervisor is authorized to execute a renewal of the Intermunicipal Agreement with neighboring municipalities that use the transfer station.

**BE IT FURTHER RESOLVED** that the Town Supervisor is authorized to execute a renewal of the agreement with the County for organic waste at the Roa Hook property.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 20, 2023  
At a Regular Meeting  
Held at Town Hall**

## INTERMUNICIPAL AGREEMENT

THIS AGREEMENT made the 1<sup>st</sup> day of April, 2023, by and between THE TOWN OF CORTLANDT, (hereinafter referred to as "CORTLANDT/HOST"), a municipal corporation with its principal place of business at 1 Heady Street, Cortlandt Manor, New York; the VILLAGE OF CROTON-ON-HUDSON, (hereinafter referred to as "CROTON"), with its principal place of business at 1 Van Wyck Street, Croton-on-Hudson, New York 10520; the VILLAGE OF BUCHANAN (hereinafter referred to as "BUCHANAN") with its principal place of business at 236 Tate Avenue, Buchanan, New York 10511; the VILLAGE OF OSSINING (hereinafter referred to as "OSSINING VILLAGE") with its principal place of business at 16 Croton Avenue, Ossining, New York 10562; the TOWN OF OSSINING (hereinafter referred to as "OSSINING TOWN") with its principal place of business at 16 Croton Avenue, Ossining, New York 10562; the CITY OF PEEKSKILL (hereinafter referred to as "PEEKSKILL") with its principal place of business at 840 Main Street, Peekskill, New York 10566; and the TOWN OF YORKTOWN (hereinafter referred to as "YORKTOWN") with its principal place of business at 363 Underhill Avenue, Yorktown Heights, New York 10598;

WHEREAS, CORTLANDT/HOST is the owner of certain property located at Roa Hook Road in the Town of Cortlandt for use as a transfer station (the "Transfer Station"); and

WHEREAS, CORTLANDT/HOST has entered into an Intermunicipal Agreement with the County of Westchester to continue in the Recycling Program (the "PROGRAM") for the period of October 22, 2019 to October 21, 2024; and

WHEREAS, CORTLANDT/HOST intends to enter into a new agreement with the County of Westchester upon the expiration of the Recycling Program IMA on October 21, 2024; and

WHEREAS, CORTLANDT/HOST is desirous of entering into agreements with the Northern Tier municipalities who are the parties of this agreement to allow them to utilize the Transfer Station; and

WHEREAS, there will be no tipping fee charged by the County for paper, glass, metal, or plastics, at this time;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. That CORTLANDT/HOST will lease certain property on Roa Hook Road in the Town of Cortlandt to serve as a transfer station which will be operated by the County of Westchester or County contractor personnel.
2. That said site shall be open and available during regular business hours, Monday through Friday, to all parties executing this agreement, excluding holidays.
3. That in exchange for said rental payment, the six communities, CROTON, BUCHANAN, OSSINING VILLAGE, OSSINING TOWN, CITY OF PEEKSKILL, and YORKTOWN, will be entitled to deliver their commingled recyclable goods to said site during regular business hours to be collected by the County of Westchester.
4. That this agreement shall be effective April 1, 2023. The fee per month per Community will be:

April 1, 2023-March 31, 2024	\$812.00
April 1, 2024-March 31, 2025	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)
April 1, 2025-March 31, 2026	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)
April 1, 2026-March 31, 2027	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)

April 1, 2027-March 31, 2028	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)
April 1, 2028-March 31, 2029	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)

5. That all communities utilizing said site shall adhere to all requirements of the County of Westchester with respect to the type of materials to be delivered and the condition of said materials.
6. There will be no tipping fee charged by Westchester County for paper, glass, metal, or plastics. Should that change, the fee charged herein by Cortlandt/Host to the other Parties to this Agreement shall increase shall be increased by each municipality's share of the tipping fee.
7. If no agreement is in place prior to the expiration of the agreement on March 31, 2029, then this agreement shall renew automatically on a yearly basis at rate of the prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor).
8. This Agreement may be signed in counterparts and all signatures need not appear on one page. Electronic or facsimile signatures shall be deemed original signatures.
9. Any and all other Agreement between the parties with respect to this matter shall be deemed merged and this Agreement will govern the parties.

IN WITNESS HEREOF, the parties have hereunto set their hands and seal.

TOWN OF CORTLANDT

By: Richard H. Becker  
Richard H. Becker, M.D.  
Town Supervisor

APPROVED  
TOWN ATTORNEY  
Date: 3/19/23  
[Signature]

VILLAGE OF CROTON

By: \_\_\_\_\_  
Name:  
Title:

VILLAGE OF BUCHANAN

By: \_\_\_\_\_  
Name:  
Title:

VILLAGE OF OSSINING

By: \_\_\_\_\_  
Name:  
Title:

TOWN OF OSSINING

By: \_\_\_\_\_  
Name:  
Title:

TOWN OF YORKTOWN

By: \_\_\_\_\_  
Name:  
Title:

CITY OF PEEKSKILL

By: \_\_\_\_\_  
Name:  
Title: